

**FRIENDS OF KANSAS LIBRARIES
CHALLENGE GRANT REPORT FORM**

1. Name of your organization: _____
2. Contact person: _____
Position or title: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Fax: _____ e-mail: _____
3. Grant Amount Requested _____ Amount Received _____
4. Beginning and ending dates of project: _____
Name of person responsible for financial reporting: _____
Position or title: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Fax: _____ e-mail: _____
5. Please describe the activities or actions that this grant supported and how it helped you meet your goals. Please attach any applicable pictures and publicity if possible.
6. Report all costs directly associated with the project. Designate how FoKL funds and local funds were expended. Report expenses actually incurred as well as in-kind services. Attach documentation verifying reported expenses where possible.

Final reports should be mailed or faxed by February 1st 2011 to:

FOKL
Hutchinson Public Library
901 North Main
Hutchinson, KS 67501
FAX (620) 663-9506